



## Canine CODIS Submission Form

Client Information	
Send Report To: _____	Phone: _____
Agency: _____	Cell: _____
Address: _____	Fax: _____
_____	
_____	
Email: _____	

For VGL-Forensics  
Use Only

Before you submit your case, please contact VGL-Forensics by calling (530) 752-2211 and requesting to speak with Forensics personnel. If you have not spoken with VGL-Forensics personnel, your case will not be accepted. Before VGL-Forensics can start working on your case, we must have a completed copy of this form. Please send this form, as well as a W-9 form (if applicable) or other payment, with the evidence or directly to VGL-Forensics.

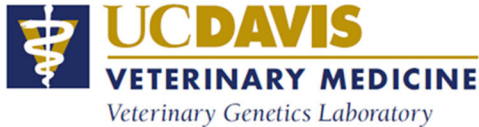
**Sample Information** (Use additional sheets if necessary and list agency case numbers if applicable)

Sample ID	Sample type	Breed	YoB	Database or Casework? †	Sex	VGL Case #

Testing Requested: \_\_\_\_\_

† **Database or Casework?** If you would like the DNA profile generated from this sample to be entered into the database, but no comparison performed, select "Database". If you would like the DNA profile generated from this sample to be compared to the database, select "Casework". Casework samples incur higher fees. Casework comparison searches are completed at the time of case submission and are compared with the database as it exists at that time. Searches are not repeated unless specifically requested by the client.

[www.vgl.ucdavis.edu/forensics](http://www.vgl.ucdavis.edu/forensics)      Phone: (530) 752-2211      Fax: (530) 309-4309



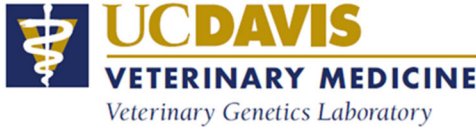
# VGL Forensics

<b>Sample Disposition</b>		For VGL-Forensics Use Only
Dispose of samples upon completion of testing Disposal Authorized by Signature: _____		
Return samples upon completion of testing FedEx account to billed (FedEx ONLY): _____ <i>If FedEx account is not provided, you will incur return shipping charges at cost.</i> Return address, if different from Client address: _____ _____ _____ Email: _____ Phone Number: _____ We cannot provide delivery to a PO Box.		
Retained items become the property of VGL-Forensics and may be used for research and training.		
<b>Agreement for Testing</b>		
<p>The client understands and accepts to the following:</p> <ul style="list-style-type: none"> <li>• The purpose and limitations of the tests requested.</li> <li>• Minor deviations from test methods may occur when determined by VGL-Forensics to be technically justified, however if it is determined that additional testing or a significant change to the proposed testing (and therefore cost) is warranted, the client will be notified and testing will not proceed without consent.</li> <li>• If the sample submitted is of poor quality, the DNA may be degraded and not sufficient for many testing purposes. In these instances a result of "insufficient DNA quality" may be reported.</li> <li>• DNA testing is by its nature destructive. Testing procedures may result in damage to submitted items.</li> <li>• Any extracts from the samples submitted by the client will not be consumed without prior consent. All extracts created during testing are retained at the laboratory to allow future testing to be completed.</li> <li>• Preliminary reports, priority testing, return shipping charges, and any testimony services will incur additional fees.</li> <li>• The client will only be billed for services rendered. A fee schedule is available upon request.</li> <li>• Additional terms and conditions for testing at the VGL, available at <a href="http://www.vgl.ucdavis.edu">www.vgl.ucdavis.edu</a>.</li> </ul> <p>I hereby certify that the information provided on this Forensic Sample Submission Form (a total of three pages) is accurate to the best of my knowledge. I understand that I will be charged for services not to exceed the amount stated on page three of this form and I certify that I have the authority to commit to payment for services.</p> <p>I consent to the canine DNA profiles obtained from these samples being included in the dog fighting DNA database and I allow them to be included in future database searches. In the event of a positive association, I agree to the exchange of Agency contact information and relevant case numbers. Profiles may be removed upon written request.</p>		
Print Name: _____		
Signature: _____		Date: _____

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# VGL Forensics

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Use Only

### Billing Contact Information

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Agency: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Total amount not to exceed: \_\_\_\_\_ Credit Card (complete below)  
 Invoice (Include W-9)

### Credit card payment:

VISA    MasterCard    Discover    American Express  
 Account Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
 Print Customer name as it appears on card: \_\_\_\_\_  
 Daytime Phone Number: \_\_\_\_\_  
 Signature of Cardholder: \_\_\_\_\_

Before you submit your case, please contact VGL-Forensics to obtain an estimate of the cost of your case. It is required that the "Total invoiced amount not to exceed" be clearly stated above based on your communication with laboratory staff. Additional return shipping charges may be assessed as they are not included in cost estimates.

### Sample Submission Checklist

- Speak to VGL-Forensics personnel about the details of your case and to obtain a cost estimate
- Complete this three-page Forensic Sample Submission Form and W-9 form (if applicable)
- Sign and date the seals of your evidence packaging.
- Package your evidence for safe shipping via FedEx or UPS (not US postal service). Send to:

**Veterinary Genetics Laboratory, Forensic DNA Testing**  
 University of California, Davis  
 980 Old Davis Road  
 Davis, CA 95616

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